|  |  |
| --- | --- |
|  | **Checklist of Attachments**  Conducting research in C&K early childhood settings |

|  |  |  |
| --- | --- | --- |
| **ITEM**  All items should be individually identified clearly | **YES**  **or**  **NO** | **If NO give**  **REASON** |
| A copy of the proposed letter to C&K staff/manager requesting approval to conduct the research in their settings (if applicable) |  |  |
| A copy of the proposed letter of invitation and/or plain language statements to each participant group |  |  |
| A copy of the proposed letter to parents/guardians, children and any other research participant |  |  |
| Separate consent/assent forms for directors, educators/staff, parents/guardians and children (where applicable) |  |  |
| Copies of all research instruments (questionnaires, surveys, interview schedules) |  |  |
| Signatures on the completed Research Agreement |  |  |
| Copy of your Human Research Ethics Committee or other ethics body approval letter (external applicants only) |  |  |
| Copy of Bluecard/s (or exemptions) for researchers (where necessary) |  |  |