

# Fact Sheet: Diploma of Early Childhood Education and Care



The CHC50113 Diploma of Early Childhood Education and Care has a strong emphasis on advocacy for the rights of children; the development of strong relationships, effective workplace processes; inclusive, respectful and responsive workplace culture; and curriculum which focuses on the needs of a child and their individual context.

This course will give you the skills you need to foster children's educational outcomes, and to ensure their emotional, physical and social wellbeing whilst in your care.

## Where will this course enable me to work?

- Early Childhood Educator
- Family Day Care Educator
- Family Day Care Coordinator
- Outside School Hours Coordinator
- Lead Educator
- Nominated Supervisor

## Course details

This qualification reflects the role of early childhood educators who are responsible for designing and implementing curriculum in early childhood education and care services. In doing so they work to implement an approved learning framework within the requirements of the Education and Care Services National Regulations and the National Quality Framework.

## Course summary

External: blended learning: starts on 27 January, 2015 and 13 April, 2015

Full fee: \$9,520 (including vocational placement)

Subsidised: \$1,400 (i.e., Apprenticeship pathway)

Subsidised Concession: \$560 (i.e., Apprenticeship pathway)

C&K full-time and part-time staff: If you are an eligible C&K employee undertaking the qualification through the Apprenticeship pathway, then you will be able to study for free - although terms and conditions apply.

C&K staff may choose to complete a Diploma of Early Childhood Education and Care, outside of an Apprenticeship pathway, for a subsidised course cost of \$7,000 (i.e., \$250 per unit).

## Study now, pay later with VET-FEE Help

Students enrolling into the Diploma of Early Childhood Education and Care course are eligible to apply for the Australian Government's VET FEE-HELP loan scheme. VET FEE-HELP is a loan given to eligible fee-paying students to help pay for part, or all, of their tuition fees which means that you can begin studying without paying any upfront fees. Students repay the loan to the Australian Government through the tax system once a student reaches the minimum income threshold level for repayment set by the Australian Taxation Office.

Responsible officer: GM, People and Culture	Contact Officer: P&C Manager, College and Projects	Year: 2015
Effective Date: 16 January, 2015	Review Date: 16 January, 2016	Version: 1.0

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## **How do I apply for VET FEE-HELP?**

Read through the VET FEE-HELP Information Booklet, and then select VET FEE-HELP under the Finance options on the Application for Enrolment Form. A VET FEE-HELP assistance form will be sent to you by the C&K College of Early Childhood as part of the enrolment process. By signing and returning the original form to the College, a student is declaring they have read the booklet and are aware of their obligations under VET FEE-HELP. For more information, please contact the C&K College of Early Childhood or you can visit the Study Assist website.

## **Recognition of Prior Learning (RPL)**

If you have industry current skills and experience, but not a formal qualification, you may be eligible for Recognition of Prior Learning (RPL). Please contact the C&K College of Early Childhood to discuss how RPL might benefit you.

## **Apprenticeship pathway**

This qualification is also available via an Australian Apprenticeship pathway. For great advice about how to get started in an Apprenticeship, check out the Queensland Government Apprenticeships Info website. Fees for apprentices may differ to those quoted above.

The Apprenticeship program combines hands-on experience, structured learning and student support days. Prior to enrolling, please read the C&K Student Guide and complete an expression of interest form.

## **Study Pathways**

Students who complete the Diploma in Early Childhood Education and Care CHC50113 with C&K will be eligible for nine exemptions into CQ University's Bachelor of Education (Early Childhood) CC14 or the Bachelor of Education (Primary) CC12.

## **Hours of study**

C&K College of Early Childhood offers adaptable courses that respond to the latest industry developments and are linked to real employment opportunities.

We offer guaranteed vocational/work placements and provide a link to employment opportunities, with graduates eligible to apply for a position with the Creche and Kindergarten Association.

The College offers multiple delivery options for our courses, so you may choose to study in a way that suits your lifestyle. Students may study on a full-time or part-time basis.

Flexible learning means you may study at your own pace through distance learning. If you prefer the campus experience, you may study face to face in a classroom environment at our training campus at Kedron.

If your circumstances require greater flexibility, you may choose to study externally – this means if you're not sure what's right for you, give us a call. We're happy to talk you through the options and help you make the best choice to suit your individual situation.

Support sessions for external students will be available at the Training campus at Kedron, to facilitate the completion of your qualification.

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## Vocational Placement

Mandatory work experience is required for this program and the candidate must complete 240 hours within a regulated education and care service for a Diploma qualification. In this context, a regulated education and care service is defined as any service providing education and care to children less than 13 years of age that is licenced or approved under state or territory legislation and includes:

- Long day care
- Family day care
- Occasional Care and mobile services
- Preschools/kindergartens

You will be assisted to source an appropriate vocational placement within the Early Childhood Education and Care Sector. Vocational Placement is negotiated between the student, the teaching team, and the Child Care service.

Full-time: two years, blended learning, support sessions/workshops, and one day per week vocational placement in a Child Care setting.

Part-time: three years, blending learning, support sessions/ workshops, and one day per fortnight vocational placement in a Child Care setting.

## Blue card eligibility and exemptions

To work with children, all people need a current Suitability Notice (commonly referred to as a Blue Card). It is against the law for training institutes to allow students to undertake work experience without one.

Registered teachers do not need to apply for a blue card but should instead apply for an exemption card under this category.

To find out more about blue cards contact the Commission for Children and Young People and Child Guardian on 1800 113 611 or visit the website: [www.bluecard.qld.gov.au](http://www.bluecard.qld.gov.au)

## Immunisation

Students should be aware that undertaking vocational placements and/or working in the Early Childhood Education and Care Sector they may be exposed to diseases that are preventable by vaccination. To manage the risk to educators, the Service may require the completion of a vaccination record or full immunisation.

## Recommended resources

Students who undertake the Diploma Program with C&K College of Early Childhood are provided with the following texts to assist students in completing assessments and they provide useful resources for the role of early childhood educator or teacher.

- Walker, L., Miller, S., & Tansey, S. (2014). The Early Childhood Educator for Certificate III. North Ryde: McGraw-Hill Education (Australia) Pty Ltd.
- Walker, L., Miller, S., & Tansey, S. 2014. The Early Childhood Educator for Diploma. North Ryde: McGraw-Hill Education (Australia) Pty Ltd.

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A list of information sources is provided in each assessment cluster. Students are expected to undertake further independent research to complete assessment tasks.

## Unique Student Identifier (USI)

As of 1 January 2015 students will need to give their USI to each new training organisation they enrol with. Your USI will help keep your training records and results together in an online account controlled by you. The C&K College of Early Childhood requests this information as part of the enrolment process.

To find out more about USIs visit the Australian Government Department of Industry website.

## Lodging an Application

When you are ready to lodge your application, please ensure all sections of the Application Form are completed and confirm you have gathered and attached all required documentation.

If there is additional information you require prior to making a decision about which qualification and/or how the C&K College of Early Childhood can support your career endeavours, please contact the C&K College of Early Childhood on 1800 177 092 or email your questions to [ckcollege@candk.asn.au](mailto:ckcollege@candk.asn.au).

**Contact us at:** C&K College of Early Childhood  
257 Gympie Road  
Kedron QLD 4031

Website [www.candk.asn.au](http://www.candk.asn.au)

## Application Documentation

Applications cannot be fully processed until all supporting documentation is supplied. Copies of certificates and educational awards must be certified, and if in another language, must be accompanied by an official English translation.

To certify your documents ask an appropriate individual who is not a friend or family member (e.g. Justice of the Peace, Accountant, Bank Manager, Clergy, Barrister, Police Officer, Minister, School Principal, Medical Doctor) to state on the copy "This is a true copy of the document sighted by *name*" and include their name and address, contact phone number, profession or occupation, and date signed.

## Fees

Fees are payable as per the invoiced amounts in accordance with the financial policies of the C&K College of Early Childhood. Under these policies, refund of tuition fees is calculated in relation to the time of withdrawal from a unit.

## Privacy Statement

We (C&K) collect and use information that relates to our purpose of providing early childhood education care services and training and related ancillary purposes, including promotional activities. This includes information about children in our care, parents/guardians of those children, families, staff members, carers, clients,

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students and volunteers. We have processes and procedures in place to ensure that we collect, store, use and disclose personal information, and uphold your rights, in accordance with the Australian Privacy Principles contained in the Privacy Act 1988 (Cth) (Privacy Act). We will only collect and use information that is necessary to meet our purpose, or in accordance with legal requirements, and will do so on the understanding that the information collected and used is kept private and confidential.

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**CHC50113 Diploma of Early Childhood Education and Care.  
Intake Students will undertake the following units of competency:**

Cluster	Core/Elective	Unit Code	Unit Name
Cluster 1 Work practices	Core	CHCCS400C	Work within a relevant legal and ethical framework
	Core	CHCECE009	Use an approved learning framework to guide practice
	Core	CHCPRT001	Identify and respond to children and young people at risk
	Elective	CHCORG627B	Provide mentoring support to colleagues
Cluster 2 Cultural competence and awareness	Core	CHCECE001	Develop cultural competence
	Core	HLTHIR404D	Work effectively with Aboriginal and/or Torres Strait Islander people
Cluster 3 Nutrition and children's health and safety	Core	CHCECE002	Ensure the health and safety of children
	Core	CHCECE004	Promote and provide healthy food and drinks
Cluster 4 Physical and emotional wellbeing	Core	CHCECE003	Provide care for children
	Core	CHCECE005	Provide care for babies and toddlers
Cluster 5 Health, safety and quality	Core	CHCECE016	Establish and maintain a safe and healthy environment for children
	Core	HLTWHS003	Maintain work health and safety
	Core	CHCECE019	Facilitate compliance in an education and care services
Cluster 6 Relationships with children	Core	CHCECE007	Develop positive and respectful relationships with children
Cluster 7 Children's development and wellbeing	Core	CHCECE017	Foster the holistic development and wellbeing of the child in early childhood
	Core	CHCECE018	Nurture creativity in children

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*Where children come first*

# Fact Sheet: Diploma of Early Childhood Education and Care



Cluster 8 Program design and implementation	Core	CHCECE022	Promote children's agency
	Core	CHCECE024	Design and implement the curriculum to foster children's learning and development
Cluster 9 Health, safety and quality	Core	HLTAID004	Provide an emergency first aid response in an education and care setting
Cluster 10 Children's behaviour and inclusion	Core	CHCECE020	Establish and implement plans for developing cooperative behaviour
	Core	CHCECE021	Implement strategies for the inclusion of all children
Cluster 11 Program design and implementation (2)	Core	CHCECE023	Analyse information to inform learning
	Core	CHCECE026	Work in partnership with families to provide appropriate education and care for children
Cluster 12 Leadership and service management	Core	CHCECE025	Embed sustainable practices in service operations
	Elective	CHCORG428A	Reflect on and improve own practice
	Elective	CHCORG506E	Coordinate the work environment
	Elective	CHCPOL403C	Undertake research activities
	Elective	CHCPOL504B	Develop and implement policy

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## CHC50113 Diploma of Early Childhood Education and Care - 2015/2016 Support sessions/workshop days and study pattern

Study Load	Full-time		
Semester	Term		Units of Competency
Semester 1, 2015	Term 1 27 January to 2 April, 2015  Support days at Kedron Training campus 31 January, 28 February, 28 March	CHCCS400C	Work within a relevant legal and ethical framework
		CHCECE009	Use an approved learning framework to guide practice
		CHCPRT001	Identify and respond to children and young people at risk
		CHCORG627B	Provide mentoring support to colleagues
	Term 2 13 April to 19 June, 2015  Support days at Kedron Training campus 18 April 16 May 13 June	CHCECE001	Develop cultural competence
		HLTHIR404D	Work effectively with Aboriginal and/or Torres Strait Islander people
		CHCECE002	Ensure the health and safety of children
		CHCECE004	Promote and provide healthy food and drinks
Semester 2, 2015	Term 3 13 July to 18 September, 2015  Support days at Kedron Training campus 18 July 15 August 12 September	CHCECE003	Provide care for children
		CHCECE005	Provide care for babies and toddlers
		CHCECE016	Establish and maintain a safe and healthy environment for children
		HLTWHS003	Maintain work health and safety
	Term 4 6 October to	CHCECE019	Facilitate compliance in an education and care services

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*Where children come first*



# Fact Sheet: Diploma of Early Childhood Education and Care



	11 December, 2015	CHCECE007	Develop positive and respectful relationships with children
	Support days at Kedron Training campus 10 October 14 November 5 December	CHCECE017	Foster the holistic development and wellbeing of the child in early childhood
		CHCECE018	Nurture creativity in children
Semester 1, 2016	Term 1 27 January to 24 March, 2016 (term dates and training support dates to be confirmed)	CHCECE022	Promote children's agency
		CHCECE024	Design and implement the curriculum to foster children's learning and development
		HLTAID004	Provide an emergency first aid response in an education and care setting
	Term 2 5 April to 24 June, 2016 (term dates and training support dates to be confirmed)	CHCECE020	Establish and implement plans for developing cooperative behaviour
		CHCECE021	Implement strategies for the inclusion of all children
		CHCECE023	Analyse information to inform learning
Semester 2	Term 3 11 July to 16 September, 2016 (term dates and training support dates to be confirmed)	CHCECE026	Work in partnership with families to provide appropriate education and care for children
		CHCECE025	Embed sustainable practices in service operations
		CHCORG428A	Reflect on and improve own practice
		CHCORG506E	Coordinate the work environment
		CHCPOL403C	Undertake research activities
		CHCPOL504B	Develop and implement policy

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