



C&K College of Early Childhood – Recommended Course Outline

CHC60208 Advanced Diploma of Children's Services

This qualification covers children's services workers who may operate at an advanced level in early childhood education and care to:

- Provide specialist services
- Act as a resource for other workers
- Provide practice supervision of staff including volunteers
- Work intensively with clients
- Work with clients with complex needs.

Occupational titles may include:

- Child and family support service coordinator
- Children's services coordinator
- Inclusion support facilitator
- Service director

Entry requirements

To gain entry into *CHC60208 Advanced Diploma of Children's Services* candidates must be recognised as competent, through a recognised training program or recognition process, against *CHC50908 Diploma of Children's Services (Early childhood education and care)*.

PACKAGING RULES

13 units must be selected for this qualification including:

- 7 compulsory units
- 6 elective units

Compulsory units

BSBMGT608B	Manage innovation and continuous improvement
CHCCS502B	Maintain legal and ethical work practices
CHCCS604A	Manage the delivery of quality services to clients



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CHCORG611B	Lead and develop others in a community sector workplace
CHCORG620D	Promote and represent the service
CHCORG624C	Provide leadership in community services delivery
CHCORG627B	Provide mentoring support to colleagues

The importance of culturally aware and respectful practice

All workers undertaking children's services work need foundation knowledge to inform their work with Aboriginal and/or Torres Strait Islander clients and co-workers and with clients and co-workers from culturally and linguistically diverse backgrounds. This foundation must be provided and assessed as part of a holistic approach to delivery and assessment of this qualification. Specific guidelines for assessment of this aspect of competency are provided in the Assessment Guidelines for the Community Services Training Package. In addition, the children's services workplace is regarded as having particular potential for engendering stronger and more respectful relationships between non-Aboriginal Australians and Aboriginal and/or Torres Strait Islander Australians and across the diverse groups in the community. It is therefore highly recommended that this qualification includes one of the following units to provide a foundation of knowledge and skills for:

- Staff to support and promote respect for and awareness of Aboriginal and/or Torres Strait Islander communities where there are no Aboriginal and/or Torres Strait Islander children attending or residing in the local area
- Staff who work specifically with Aboriginal and/or Torres Strait Islander children and Families

CHCIC302A	Support Aboriginal and/or Torres Strait Islander families to participate in children's services
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General electives

CHCCN520C	Advocate for the rights and needs of children and young people
CHCIC511A	Implement and promote inclusive policies and practices in children's services.
CHCRF623C	Respond to problems and complaints about the service
CHCSD611C	Facilitate the inclusion of children with additional needs
CHCORG607C	Manage workplace issues
CHCORG428A	Reflect on and improve own professional practice
CHCRF621C	Promote equity in access to the service
CHCRF622C	Plan child care provision with families



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Training electives

TAEASS401A	Plan assessment activities and processes
TAEASS402A	Assess competence
TAEDEL301A	Provide work skill instruction
TAEDEL401A	Plan, organize and deliver group-based learning
TAEDES401A	Design and develop learning programs
TAEDES402A	Use training packages and accredited courses to meet client needs

Fees:

Fee for service: (Student pays all fees associated with training): **\$2450** (\$240 enrolment fee/\$170 per unit of competency.)

Recognition of Prior Learning (RPL): \$100 per each unit competency

Recognition should not be viewed as an easy way to gain a qualification; applicants need to be committed to supporting their case by locating and collecting suitable evidence. A qualified Trainer/Assessor will take the time to assist the processes of recognition, making the process as easy and user-friendly as possible.

Course offerings are correct at the time of print and subject to change without notification