



## C&K College of Early Childhood – Recommended Course Outline

### CHC30708 Certificate III in Children’s Services

This qualification covers workers who use organisation policies, procedures and individual children’s profiles to plan activities and provide care to children, facilitating their leisure and play and enabling them to achieve their developmental outcomes. Depending on the setting, workers may work under direct supervision or autonomously.

**Occupational titles** may include:

- Child care assistant
- \* Outside school hours care assistant
- Playgroup supervisor
- \* Recreation assistant
- Family day care worker
- Nanny
- Child care worker
- Mobile assistant

*\* Some jurisdictions may require CHC41208 Certificate IV in Children’s Services (Outside school hours care) for these work roles*

#### PACKAGING RULES

15 units must be selected for this qualification including:

- **11 compulsory units**
- **4 elective units**

#### Compulsory units

Unit code	Description	Nominal hours (641)
CHCCHILD401A	Identify and respond to children and young people at risk	50
CHCCN301B	Ensure the health and safety of children	60
CHCCN302A	Provide care for children	70
CHCCN303A	Contribute to provision of nutritionally balanced food in a safe and hygienic manner	20



## C&K College of Early Childhood – Recommended Course Outline

CHCCS400B	Work within a relevant legal and ethical framework	50
CHCFC301A	Support the development of children	45
CHCIC301E	Interact effectively with children	70
CHCPR301B	Provide experiences to support children’s play and learning	40
CHCPR303E	Develop understanding of children’s interests and developmental needs	20
HLTFA301C	Apply first aid **	18
HLTOHS300B	Contribute to OHS processes	30

### **The importance of culturally aware and respectful practice**

All workers undertaking children’s services work need foundation knowledge to inform their work with Aboriginal and/or Torres Strait Islander clients and co-workers and with clients and co-workers from culturally and linguistically diverse backgrounds. This foundation must be provided and assessed as part of a holistic approach to delivery and assessment of this qualification. Specific guidelines for assessment of this aspect of competency are provided in the Assessment Guidelines for the Community Services Training Package. In addition, the children’s services workplace is regarded as having particular potential for engendering stronger and more respectful relationships between non-Aboriginal Australians and Aboriginal and/or Torres Strait Islander Australians.

It is therefore highly recommended that the following unit of competency should be included in this qualification to address the needs of *every children’s services workplace*:

**CHCIC302A Support Aboriginal and/or Torres Strait Islander families to participate in children’s services**

The unit:

- Provides a basis for staff to support and promote respect for and awareness of Aboriginal and/or Torres Strait Islander communities where there are no Aboriginal or Torres Strait Islander children attending or residing in the local area
- Addresses the needs of staff who work specifically with Aboriginal and/or Torres Strait Islander children and families.



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### Recommended unit

The following elective unit is recommended for inclusion as a compulsory unit in this qualification to address all work roles except those where services specifically exclude caring for babies:

**CHCCN305B** Provide care for babies *(This unit may be mandatory in some jurisdictions & is a prerequisite of Diploma)*

### Recommended electives for centre-based care

The following units of competency are recommended for centre-based care at Certificate III level:

Code	Description	Nominal hours
CHCRF301E	Work effectively with families to care for the child	25
CHCCN305B	Provide care for babies	40
CHCORG303B	Participate effectively in the work environment	20
CHCIC302A	Support Aboriginal and/or Torres Strait Islander families to participate in children's services	30

\*C&K College's recommendation from training package.

### Fees:

**Fee for service:** (Student pays all fees associated with training): **\$2200** (\$240 enrolment fee/\$140 per unit of competency.)

### **Recognition of Prior Learning (RPL): \$90 per each unit competency**

Recognition should not be viewed as an easy way to gain a qualification; applicants need to be committed to supporting their case by locating and collecting suitable evidence. A qualified Trainer/Assessor will take the time to assist the processes of recognition, making the process as easy and user-friendly as possible.

*Course offerings are correct at the time of print and subject to change without notification*