

CHC50113

## Diploma of Early Childhood Education and Care

### Fast Facts

<b>Course Duration:</b>	Full time (12 to 18 months) or Part time (18 to 36 months)
<b>Number of Units:</b>	28 (23 core and 5 nominated electives) <i>** The college does not deliver the First Aid competency at this time</i>
<b>Work Placement:</b>	Minimum of 240 hours
<b>Mode:</b>	Mixed (online with workshops or webinars) with practical placement <i>** Mode is negotiated according to location</i>
<b>Cost:</b>	Full Fee: \$6,480 Non-concession: \$2,700 Concession: \$1,485 <i>** C&amp;K staff discounts are available</i>
<b>Apprenticeship:</b>	Yes (any time start date)
<b>RPL and Credit Transfer:</b>	Yes
<b>Inclusions:</b>	<ul style="list-style-type: none"> <li>▪ Dr Kaylene Henderson Raising Good Kids Online Course</li> <li>▪ Dr Kaylene Henderson Promoting Attachment Security, Fostering Wellbeing and Enhancing Developmental Outcomes Webinar</li> <li>▪ Nutrition Australia Qld LEAPS online training</li> <li>▪ Early Years online series covering Inclusion, Governance, Disability support and Transdisciplinary practice.</li> </ul>
<b>Formal Entry Requirements:</b>	There are no formal entry requirements for this course however you will need language, literacy and numeracy skills at an appropriate level to complete the course.
<b>Other Requirements:</b>	You will need to apply for a Blue Card (working with children check) You must have access to a computer with internet, MS Office, PDF reader software and a scanner or mobile with camera capabilities
<b>Payment Options:</b>	Up Front or Payment Plan
<b>For further information:</b>	The Creche and Kindergarten Association limited Trading as C&K College of Early Childhood RTO No: 5025 Email: <a href="mailto:ckcollege@candk.asn.au">ckcollege@candk.asn.au</a> Helpdesk: 07 3513 2524

The CHC50113 Diploma of Early Childhood Education and Care is a nationally recognised qualification from the CHC Community Services Training Package.

## Course Overview

The Diploma of Early Childhood Education and Care is for people who wish to take on a leadership role in an early childhood service and has a strong emphasis on advocacy for the rights of children; the development of strong relationships, effective workplace processes; inclusive, respectful and responsive workplace culture; and curriculum which focuses on the needs of a child and their individual context.

A Diploma qualification in early childhood provides career opportunities beyond working directly with children, including leadership, management and support roles.

The course covers the following areas:

- Supporting the health, learning and development of children
- Supporting children's learning and development
- Design, planning, implementing and evaluating educational programs
- Work with families, community and external agencies
- Providing leadership and support to other staff
- Leadership roles in a variety of early childhood services
- Managing compliance with policies and legislation.

## Course Duration

Full time (12 to 18 months) or Part time (18 to 36 months)

## Delivery Mode

Mixed (online with workshops or webinars plus an allocated trainer) with practical placement

## Intakes

C&K College of Early Childhood is open 50 weeks of the year and takes enrolments at any time. Please call 07 3513 2524 for more information.

## Apprenticeship

We specialise in finding a training solution which is right for the Trainee, the service and timeframes (usually 18 to 24 months). Trainees can commence at any time throughout the year. Study options include self-directed study, block or weekly release time and work-based learning and assessment.

## Formal Entry Requirements

There are no formal entry requirements for this course however you will need language, literacy and numeracy skills at an appropriate level to complete the course.

C&K College is not CRICOS registered and cannot enrol students with a subclass 500 student visa.

## Other Requirements

You will need to apply for a Blue Card (working with children check) for placement

You will need access to a computer, the internet, Microsoft Word, Microsoft PowerPoint, PDF Reader software and a scanner or smart phone with camera capabilities.

## 2020 Student fees

Student Fee Type	Per Course	Per Unit
Full Fee	\$6,480	\$240
Non-Concession Fee	\$2,700	\$100
Concession Fee	\$1,485	\$55

*\*\* C&K Staff discounts are available*

## 2020 Apprenticeship Fees

Student Fee Type	Per Course	Per Unit
Non-Concession Fee	\$3,277	\$1.60 per nominal hour
Concession Fee	\$1,311	\$0.64 per nominal hour
Free Apprenticeship < 21 yrs	\$0	\$0

*\*\* Fees dependent on electives studied*

## Fee Concessions

Fee concessions may apply to government funded courses for eligible students. To be eligible for the concession fee, you must be eligible to access subsidised training (e.g. Higher Level Skills), as well as meet one of the following criteria:

- hold a valid Health Care or Pensioner Concession Card issued under Commonwealth law
- be named on the card as a partner or dependent of someone holding a valid Concession Card
- be of Aboriginal or Torres Strait Islander descent.

Please note: Proof of eligibility for concession must be demonstrated prior to the commencement of training.

## Payment options

Fees are payable up front or by payment plan (weekly, fortnightly or monthly payments).

C&K staff discounts are available.

## Vocational placement

Students completing a Diploma qualification who do not work in a regulated care service, must complete unpaid vocational placement. This practical component will allow each student to gain experience in a variety of work situations and to put their learning into practice. Students participating in vocational placement will be required to undergo a Working with Children Check and receive a positive notice and blue card.

All assessment is competency based and completion of the placement will be based on competent completion of required tasks, however there is a mandatory requirement for you to complete a minimum number of hours for certain units. This includes:

- CHCECE007 Develop positive and respectful relationships with children - 120 hours
- CHCECE003 Provide care for children - 120 hours
- CHCECE005 Provide care for babies and toddlers - 120 hours
- CHCECE019 Facilitate compliance in an education and care services - 120 hours

- CHCECE017 Foster the holistic development and wellbeing of the child in early childhood - 240 hours
- CHCECE024 Design and implement the curriculum to foster children's learning and development - 240 hours

The hours listed may be completed concurrently. For example, you may be working with a group of 3-5 year olds and developing positive and respectful relationships with children (CHCECE007) while you are providing care for children (CHCECE003) and supporting their development (CHCECE017). This would mean the one hour of work can contribute to the hours required for three units.

Early childhood teaching students are able to be counted as diploma level educators for ratio purposes while they are 'actively working towards' an approved early childhood teaching qualification. For information on how, or when, a person is considered 'actively working towards' an approved early childhood teaching qualification please visit ACECQA website <http://www.acecqa.gov.au/actively-working-towards-an-approved-qualification>

## Inclusions

Students will receive the **McGraw-Hill *The Early Childhood Educator* textbooks** at no additional cost.

The C&K Certificate III program also incorporates the following PD (at no additional cost):

**Raising Good Kids: Managing Behaviour and Emotions in Early Childhood Care and Education Settings** - online course series for early childhood professionals has been developed and presented by medically trained Child Psychiatrist, Dr Kaylene Henderson. Each of the three courses in the series provide research-based guidance on a variety of topics, in particular the management of emotions and behaviours in young children (aged birth to five).

Raising Good Kids online plus practical skills assessment through a workplace project	Skills and knowledge required by educators working with children...
CHCECE007 Develop positive and respectful relationships with children	... to ensure they can develop and maintain effective relationships and promote positive behaviour
CHCECE020 Establish and implement plans for developing cooperative behaviour	... to support both individual and group plans for developing cooperative behaviour

Promoting Attachment Security, Fostering Wellbeing and Enhancing Developmental Outcomes in ECEC Settings webinar plus practical workplace project	Skills and knowledge required by educators working with children...
CHCECE017 Foster the holistic development and wellbeing of the child in early childhood	... to foster and enhance the holistic development and wellbeing of children from birth to 6 years of age

**NAQ LEAPS** is designed to meet the needs of Early Years Educators gain the knowledge, practical skills and confidence to implement the Get Up & Grow healthy eating and physical activity guidelines in your setting. Successful completion of the online training together with demonstrating practical skills in the workplace can be used to demonstrate your new knowledge, skills and experience for the unit CHCECE004:

LEAPS online plus practical demonstration in the workplace	Skills and knowledge required by educators working with children...
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CHCECE004 - Promote and provide healthy food and drinks	... to promote healthy eating and ensure that food and drinks provided are nutritious, appropriate for each child and prepared in a safe and hygienic manner
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**Early Years Connect** provides information, advice and connections to help early childhood education and care educators in Queensland to support children with complex additional needs. You can complete the modules whenever it suits you, and then download your Certificate of Completion. Successful completion of the online series together with demonstrating practical skills in the workplace, at Certificate III level, can be used to demonstrate your new knowledge, skills and experience for two units:

Early Years Connect online plus practical skills assessment through a workplace project	Skills and knowledge required by educators working with children...
CHCECE009 - Use an approved learning framework to guide practice	... to provide children with opportunities to maximise their potential and develop a foundation for future success.
CHCECE021 Implement strategies for the inclusion of all children	...to support the inclusion of all children and to work with relevant others to plan and implement support strategies where required.
CHCECE026 Work in partnership with families to provide appropriate education and care for children	...to work in partnership with families to provide appropriate education and care for the child.

## Course Units

To gain *CHC50113 Diploma of Early Childhood Education and Care*, participants are required to competently complete 28 units of competency (23 core and 5 electives) as follows:

UNIT TITLE – elective units nominated by C&K RTO		Diploma
CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety	Core
CHCECE001	Develop cultural competence	Core
CHCECE002	Ensure the health and safety of children	Core
CHCECE003	Provide care for children	Core
CHCECE004	Promote and provide healthy food and drinks	Core
CHCECE005	Provide care for babies and toddlers	Core
CHCECE007	Develop positive and respectful relationships with children	Core
CHCECE009	Use an approved learning framework to guide practice	Core
CHCECE016	Establish and maintain a safe and healthy environment for children	Core
CHCECE017	Foster the holistic development and wellbeing of the child in early childhood	Core
CHCECE018	Nurture creativity in children	Core

UNIT TITLE – elective units nominated by C&K RTO		Diploma
CHCECE019	Facilitate compliance in an education and care services	Core
CHCECE020	Establish and implement plans for developing cooperative behaviour	Core
CHCECE021	Implement strategies for the inclusion of all children	Core
CHCECE022	Promote children's agency	Core
CHCECE023	Analyse information to inform learning	Core
CHCECE024	Design and implement the curriculum to foster children's learning and development	Core
CHCECE025	Embed sustainable practices in service operations	Core
CHCECE026	Work in partnership with families to provide appropriate education and care for children	Core
CHCLEG001	Work legally and ethically	Core
CHCPRT001	Identify and respond to children and young people at risk	Core
HLTAID004	Provide an emergency first aid response in an education and care setting	Core
HLTWHS003	Maintain work health and safety	Core
HLTWHS001	Participate in work health and safety	Elective
BSBLED401	Develop teams and individuals	Elective
CHCMGT003	Lead the work team	Elective
CHCPOL002	Develop and implement policy	Elective
CHCPRP003	Reflect on and improve own professional practice	Elective

### Credit Transfer and First Aid

The C&K College of Early Childhood does not offer the First Aid competency standard to individual students, at this time. Students will need to undertake the required First Aid course (HLTAID004 Provide an emergency first aid response in an education and care setting) and provide a copy of the Statement of Attainment to the College for the Credit Transfer process.

Should the College engage a specialist first aid trainer, students will be advised of the cost of attending the first aid course prior to enrolment in the unit and attendance at training workshop.

### Recognition of Prior Learning (RPL)

If you have current Early Childhood sector skills and experience, but not a formal qualification, you may be eligible for Recognition of Prior Learning (RPL). The C&K College of Early Childhood recognises prior experience and learning. Students work through a toolkit which allows them to demonstrate their knowledge and skills without completing additional learning. Students can work through the toolkit at their own pace and are assessed on skills and knowledge through the Recognition process. Please contact the C&K College of Early Childhood to discuss how RPL might benefit you.



## Funding Information

To assist with studying funding may be available to eligible students:

### Higher Level Skills Program

The *Higher Level Skills Program* is for any Queensland resident who does not already hold, or is not already enrolled in, a post-school Australian certificate IV or higher level qualification this includes any equivalent certificate IV or higher level qualification irrespective of whether the qualification is through a university degree, apprenticeship or traineeship pathway.

For more information, please refer to: <https://training.qld.gov.au/training/incentives/highskills>

### User Choice Funding: Apprenticeship Program

The C&K College of Early Childhood provides training for Apprentice study pathway for learners who have secured employment within an approved Early Childhood Education and Care service. Eligible apprentices and trainees that meet the Queensland state funding requirements will be charged a set fee per nominal hour. These fees are calculated at a regulated rate of **\$1.60 per nominal hour**. Concession rates apply for students who hold a current Health Care Card or who identify as Aboriginal or Torres Strait Islander.

For more information, please refer to: <https://training.qld.gov.au/training/incentives/userchoice>

### Free Apprenticeships for under 21s

The Queensland government has announced new free apprenticeships for people under 21 years of age. The Free apprenticeships for under 21s program will cover the cost of training for apprentices or trainees who commenced or are undertaking priority qualification from 1 July 2019 to 30 June 2023.

For more information, please refer to: <https://freeapprenticeships.desbt.qld.gov.au/>

### Early Childhood Teacher Bridging Program

If you're a primary school teacher, you can fast track your career and complete a Diploma of Early Childhood Education and Care. This typically takes 6 to 12 months of full-time study (depending on the skills and knowledge you need to successfully transition to early childhood teaching).

For more information, please refer to: <https://qed.qld.gov.au/earlychildhood/educators/our-initiatives/teacher-bridging-program>

### Need help?

If there is additional information you require prior to making a decision about which qualification and/or how the C&K College of Early Childhood can support your career endeavours, please contact the C&K College of Early Childhood Helpdesk on 07 3513 2524 or email questions to [ckcollege@candk.asn.au](mailto:ckcollege@candk.asn.au).

### Lodging an application

To lodge your application, please complete an Application Form, attach all supporting documentation and email the information to [ckcollege@candk.asn.au](mailto:ckcollege@candk.asn.au).

### Contact details

Legal name: The Crèche and Kindergarten Association limited

Trading name: C&K College of Early Childhood

RTO Code: 5025

Email: [ckcollege@candk.asn.au](mailto:ckcollege@candk.asn.au)

Helpdesk: 07 3513 2524

Website: <https://www.candk.asn.au/chc50113-diploma-early-childhood-education-and-care>