

# Fact Sheet – CHCSS00091 Skill Set



RTO no 5025

## A new exciting professional development opportunity

The **CHCSS00091 Team Leader skill set** reflects the skill requirements for leading and coordinating teams in an early childhood education and care sector organisation.

| Skill set units  | Skills and knowledge required by educators working with children...  |
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| <b>CHCMGT003 Lead the work team</b>                              | ... to undertake supervisory and coordinating activities in work groups  |
| <b>PSPGOV415A Provide workplace coaching</b>                     | ... provision of on-the-job coaching to colleagues. It includes preparation for coaching, and provision of and follow-up of coaching |
| <b>CHCPRP003 Reflect on and improve on professional practice</b> | ... to evaluate and enhance own practice through a process of reflection and ongoing professional development.                       |

These units provide credit towards a range of qualifications in the CHC Community Services Training Package, including CHC50113 Diploma of Early Childhood Education and Care.

## Program delivery

The program can be undertaken in a self-paced environment or learners can participate in face-to-face targeted skills development tutorials and enjoy networking with other educators while completing skill set.

The program is designed with commencements regularly. We offer self-paced learning and depending on your circumstances the program may be delivered flexibly, working with you in your workplace and via phone tutoring sessions.

Program delivery incorporates:

- Coaching Fundamentals Workshop. The Coaching Fundamentals Learner Workbook has been designed to support student's learning and each module has supporting content that is delivered by a facilitator.
- Other interactive online training will cover performance management, hiring employees and skills to conduct difficult conversations in the workplace.
- Reflect on and improve own professional practice workshop including communication style test to help student understand self and others better.
- Workplace performance evidence assessment tasks (which can be undertaken and presented as a group activity)

## Course length

- Course length: 3 to 6 months

## Eligibility to participate and cost

To enrol in this skill set, learners must be an existing worker in Early Childhood Education and Care (ECEC) sector and already hold a Certificate III or higher level qualification.

**The C&K College of Early Childhood is funded through the QLD Department of Education and Training to offer this skill set to industry professionals for only \$50 for the course\*.**

Please contact the College to discuss eligibility for Higher Level Skills program funding and student co-contribution fee.

## Contact details

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